

DS LABEL - SELECTION 2013 for RENEWAL

DIPLOMA SUPPLEMENT LABEL

ASSESSMENT SHEET FOR RENEWAL FORMS

Country:

Name of applicant institution:

Erasmus ID code:

Application reference number:

Name of evaluator:

ASSESSMENT CRITERIA

A. Confirmations made by the applicant	Y	N
The applicant has confirmed that the applicant institution still complies with the <u>Diploma Supplement template</u> provided in annex 1 and the explanatory notes in annex 2 of this application form.		
The applicant has confirmed that all students of the applicant institution receive the Diploma Supplement automatically and free of charge upon graduation.		
The applicant has confirmed that the DS is issued in a widely spoken European language.		
The applicant has confirmed that in the <u>web page(s)</u> of its institution it is stated that the Diploma Supplement is issued in a widely spoken European language, given automatically and free of charge to every student upon graduation, and a full example of a complete, filled-in Diploma Supplement (including, if applicable, the Transcript of Records) available in a widely-spoken European language is published.		
<u>The webpage has been provided.*</u>		
Comments:		

* If applicable, please refer to any comments or additional information provided by the applicant (see section 2.2. of the renewal form) and include this information in your evaluation.

B. Public Information on the DS	Y	N
<ul style="list-style-type: none"> The webpage has been provided by the applicant and states that the DS is being issued in a widely spoken European language, given automatically and free of charge to every student upon graduation. A duly completed example of a DS is indeed available on the applicant's webpage, including the Transcript of Records, which, if available, is supplied as a separate annex and is published on the same webpage. <p><i>NB: If the web site has not been provided, or if any of the elements above is missing on the web site, the assessment result should be no (N), and the application cannot be accepted.</i></p>		
<p>Comments:</p>		

C. Conformity with the standard DS model of the DS example available in the webpage

C.1 Conformity with the preamble text.	Y	N	NA
<p>Applicants have been instructed that inclusion of the preamble is highly recommended. If, however, the preamble has not been included, you should mark this section not applicable (NA).</p> <p>If applicable, please refer to any comments or additional information provided by the applicant (see section 2.2. of the renewal form) and include this information in your evaluation.</p> <p>The preamble of the DS example complies with the following text:</p> <p>"This Diploma Supplement model was developed by the European Commission, Council of Europe and UNESCO/CEPES. The purpose of the supplement is to provide sufficient independent data to improve the international 'transparency' and fair academic and professional recognition of qualifications (diplomas, degrees, certificates etc.). It is designed to provide a description of the nature, level, context, content and status of the studies that were pursued and successfully completed by the individual named on the original qualification to which this supplement is appended. It should be free from any value judgements, equivalence statements or suggestions about recognition. Information in all eight sections should be provided. Where information is not provided, an explanation should give the reason why."</p> <p>http://ec.europa.eu/education/policies/rec_qual/recognition/ds_en.pdf</p> <p><i>NB: Minimal variations in the wording are acceptable as long as there is no change to the meaning.</i></p>			
<p>Comments:</p>			

C.2 Compliance with the standard DS model content of the DS example available in the webpage	Y	N
<p>The DS example complies with the standard DS model as featured in annex 1 'Diploma Supplement Model' and annex 2 'Explanatory notes to the Diploma Supplement' of the DS application form.</p> <p>If applicable, please refer to any comments or additional information provided by the applicant (see section 2.2. of the renewal form) and include this information in your evaluation.</p> <ul style="list-style-type: none"> • <i>The DS model used by the applicant should include all the sections and sub-sections mentioned in the annex of the application form. <u>If this is the case, the assessment result should be yes (Y).</u></i> • <i>However, some sub-sections can only be included if applicable (sub-sections 2.1 ('title conferred'), section 2.4, 5.2 and 6.1). In case these sub-sections have not been included, assessors are requested to check if the data in question are indeed not applicable. <u>If this is the case, the assessment result should be yes (Y).</u></i> • <i>Sections identifying the holder of the qualification (in section 1.1-1.4) may be anonymised (i.e. this information may be removed). <u>If this is the case, the assessment result should be yes (Y).</u></i> • <i>If there are any sections or sub-sections missing despite the fact that the data in question are applicable (see above), the assessment result should be "incomplete", and the application cannot be accepted. <u>Therefore the assessment result should be no (N).</u></i> 		
<p>Comments:</p>		

ASSESSMENT CONCLUSION

Please write your conclusion using one of the following options: Successful / Rejected.

- If the assessment results of all sections are 'Y', the assessment conclusion **must be successful**.
- If at least one of the assessment results is 'N', the assessment conclusion **must be rejected**.

My conclusion:

COMMENTS and RECOMMENDATIONS

The comments and possible recommendations should relate to your assessment of the strengths, weaknesses and potential of the application. They should justify the overall assessment conclusion.

Signature:

Date:.....